

WEST VIRGINIA CHRISTIAN EDUCATION ASSOCIATION

CONSTITUTION

ARTICLE I – NAME

The name of the organization to which this Constitution applies shall be West Virginia Christian Education Association.

ARTICLE II – PURPOSES

West Virginia Christian Education Association is organized exclusively for charitable, educational and spiritual purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code. These purposes are:

1. To promote the development of high-quality Christian schooling, as local church ministries or as home schools, which attend to the intellectual, spiritual, physical and social growth needs of children and which conform to the Biblical pattern of education for children.
2. To prepare educational materials and to plan and conduct educational programs and conventions which are designed to provide for the professional growth of teachers and administrators involved in Christian schooling, provided such materials, programs, and conventions are consistent with the purposes of this organization.
3. To engage in non-partisan research, study and analysis of significant governmental and moral issues which have the potential of affecting the nature of Christian schooling.
 - 3.1 To monitor the state legislature and the national congress in this regard.
 - 3.2 To monitor cases before state and federal courts in this regard.
4. To review and disseminate information which is vital to the ministry of Christian schooling offered through local churches or through home schools, including information which serves to define the nature of Christian schooling.
5. To serve as a resource for churches desiring to initiate a Christian schooling ministry and for parents wishing to offer a home schooling program for their own children.

6. To make parents of school-age children aware of the great moral and social changes that have occurred in the last decade and the great need for Christian schooling for children.

ARTICLE III – MEMBERSHIP

SECTION 1: Full Membership Full membership in West Virginia Christian Education Association shall be open to churches offering a Christian schooling opportunity for children.

SECTION 2: Church School Requirements Churches and schools desiring full membership in West Virginia Christian Education Association shall:

1. Indicate agreement with the doctrinal statement of the American Association of Christian schools. This agreement shall be in writing.
2. Submit a philosophy of education and other materials that may be required to the West Virginia Christian Education Association's Executive Board for review.
3. Receive a visiting committee from the Executive Board for the purpose of conducting an on-site review of the program and plant.
4. Pay a per-student membership fee, the amount of which shall be set by the Governing Board. This membership fee shall be due on a date specified by the Governing Board.

SECTION 3: Associate Membership Associate membership in West Virginia Christian Education Association is open to parents offering Christian school opportunities in their homes exclusively for their own children. Associate membership does not include membership in the American Association of Christian schools, nor does it permit participation on the Governing Board or Executive Board.

SECTION 4: Home School Requirement Parents offering Christian schooling in a home setting exclusively for their own children and who desire membership in West Virginia Christian Education Association shall:

1. Indicate agreement with the doctrinal statement of the American Association of Christian Schools. This agreement shall be in writing.
2. Submit a written statement of philosophy for Christian home schooling and the curriculum plan to be used.

3. Pay a per-student membership fee, the amount of which shall be set by the Governing Board. This membership fee shall be due on a date specified by the Governing Board.
4. Receive a representative from West Virginia Christian Education Associate for an on-site review of the program.
5. Maintain membership in a local church which is in agreement with the doctrinal statement of American Association of Christian Schools.

ARTICLE IV – GOVERNMENT

SECTION 1: General Powers The affairs of West Virginia Christian Education Association shall be under the policy direction of a Governing Board. Policy shall be implemented through an Executive Board and an Executive Director. The Executive Director is responsible to the Executive Board for the day-to-day functioning of the Association and shall serve at the will and pleasure of the Governing Board.

SECTION 2: Board Membership and Tenure The Governing Board shall be composed of one representative from each local church holding full membership in West Virginia Christian Education Association. The local church administration shall officially notify the chairman of the Governing Board of the name of its representative. This representative shall serve at the will and pleasure of the local church.

The Executive Board shall be elected by the Governing Board and shall be composed of eight (8) persons: four (4) pastors of member churches and four (4) principals of member schools. Election procedures shall be established by the Governing Board.

Members of the Executive Board shall serve three-year terms, the terms to overlap in a procedure established by the Governing Board. The annual election of the Executive Board shall take place at the annual meeting of the Governing Board with the State Convention of West Virginia Christian Education Association.

SECTION 3: Quorum A majority of the Governing Board shall constitute a quorum. A majority of the Executive Board shall constitute a quorum. If a quorum is not present at any meeting, a majority of those present at any meeting may adjourn the meeting from time to time without prior notice.

SECTION 4: Board Decisions The act of the majority of the Governing Board or of the Executive Board present at a meeting at which a quorum is present shall be the act of the respective board, unless the act of a greater number is required by law or by this constitution.

SECTION 5: Informal Action by the Boards Any action normally taken at meetings of the Governing Board or the Executive Board may be taken without a meeting, if a consent in writing setting forth the action to be taken is signed by two-thirds (2/3) of the Board entitled to vote with respect to the subject matter thereof.

SECTION 6: Compensation Members of the two Boards shall not receive any stated salaries for services on that Board. Nothing therein stated shall preclude any member from serving the Association in some other capacity and receiving fair compensation therefore.

SECTION 7: Meetings The Governing Board shall meet at least two (2) times during the school year: once in the Fall to coincide with the State Convention of the Association, designated the Annual Meeting, and once in the Spring. Agenda items of the Governing Board shall include the ratification of the major actions taken by the Executive Board in carrying out the policy established by the Governing Board.

The Executive Board shall establish a schedule of meetings sufficient to carry out the policy of the Governing Board.

ARTICLE V – OFFICERS

SECTION 1: Officers Officers of the Association shall be selected from among those persons elected for service on the Executive Board. Officers shall consist of: President, Vice-President, and Secretary/Treasurer. Officers shall serve to lead both Boards. The Governing Board may appoint or elect other officers as it deems necessary.

SECTION 2: Elections and Term of Office Officers of the Boards shall be elected annually at the annual State Convention. Each officer shall hold office until his successor has been duly elected and certified by the Governing Board.

SECTION 3: Removal Any officer elected by the Governing Board may be removed by two-thirds (2/3) vote of the Governing Board, when in its judgment, the best interests of the Association would be served.

SECTION 4: Vacancy A vacancy in any office because of death, resignation or removal may be filled by the Governing Board for the unexpired portion of the term.

ARTICLE VI - COMMITTEES

The Executive Board, by action of the majority of the Executive Board at a meeting at which a quorum is present, may designate special committees, each

consisting of at least three (3) members, to accomplish special purposes as designated by the Executive Board.

ARTICLE VII – CHECKS, DEPOSITS AND DRAFTS

SECTION 1: Checks and Drafts All checks and drafts for the payment of funds shall be signed by the Secretary, Executive Director, or Secretary/Treasurer of the Association.

SECTION 2: Deposits All funds of the Association shall be deposited to the credit of the Association in such bank or other depositories as the Executive Board may select.

SECTION 3: Gifts The Executive Board may accept on behalf of the Association contributions, gifts or bequests to fulfill the purpose of the Association.

SECTION 4: Treasurer’s Report The Secretary/Treasurer shall provide a treasurer’s report as the Executive Board may desire.

SECTION 5: Audit The Executive Board shall complete an informal audit of all financial records of the Association annually by appointing a special committee for this purpose as authorized by Article VI of this Constitution.

ARTICLE VIII – BOOKS AND RECORDS

The Association shall keep correct and complete books and records of accounts and shall keep minutes of the proceedings of the Governing Board and Executive Board. All books and records of the Association may be inspected by any member of the Governing Board for any proper purpose at any reasonable time.

ARTICLE IX – AMENDMENTS

This Constitution may be amended by a two-thirds (2/3) vote of the Governing Board at any regular or special meeting, provided that at least thirty (30) days written notice is given of a proposal to alter, to amend, or to repeal articles or sections of the Constitution at such meeting.

ARTICLE X – EMPLOYEES

The Association may employ persons to carry out its stated purposes under such conditions and votes of payment as the Governing Board shall determine, provided such conditions are not inconsistent with this Constitution.

ARTICLE XI – DISSOLUTION

Upon request of two-thirds (2/3) of the Governing Board, this Association may be dissolved and its activities closed. After payment of all the bills and proper claims, remaining assets shall be disposed of in cash or in kind by transfer to a ministry, as designated by the Governing Board, seeking to achieve exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, similar to those of the West Virginia Christian Education Association, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated for such purposes.

Adopted April 1, 1985
Revised April 14, 1986
Revised February 11, 2010
Retyped February 11, 2010

Signatures of the Executive Board Members:

Keith Wiebe, President, _____ date: _____

David Buckley, Vice President _____ date: _____

Daniel Brokke, Member, _____ date: _____

Steve Adams, Member, _____ date: _____

Barbara Hamm, Member, _____ date: _____

Rollan Roberts, Treasurer, _____ date: _____

Robert Smith, Secretary, _____ date: _____

Bennie Moran, Member, _____ date: _____

DECLARATION

We declare that the CONSTITUTION of West Virginia Christian Education Association was adopted by two or more members of our governing body on April 1, 1985.

The copy submitted with our application is a complete and accurate copy of our original document which was signed and dated by at least two of our officers.

Signature of officer/director or
Power of Attorney

date