



## SBA Paycheck Protection Program Borrower Checklist

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- SBA Paycheck Protection Program Application Form – completed and signed by Borrower
  - <https://home.treasury.gov/system/files/136/Paycheck-Protection-Program-Application-3-30-2020-v3.pdf>
  
- Borrower computation of requested loan amount as provided in the SBA Paycheck Protection Program Application Form.
  
- All documentation Borrower used to: (a) demonstrate that borrower had employees for whom borrower paid salaries and payroll taxes on or around February 15, 2020. These documents may include payroll processor records, payroll tax filings or Form 1099-MISC, or income and expenses from a sole proprietorship; and (b) calculate the loan amount pursuant to the SBA Paycheck Protection Program Application Form.